



# PARIKSHA.DGCA

# USER MANUAL

For

Flight Crew License Examination

Website: http://www.pariksha.dgca.gov.in

(Created and Maintained By NIELIT, Delhi Centre)

## **Record of Revision**

Issue/Revision	Dated	Reason for Issue/Revision
Issue I, Rev 0,	7 <sup>th</sup> Sep, 2018	Initial issue for New Candidates
Issue I, Rev 1	23 <sup>ra</sup> Oct, 2018	Revision for Old Candidates
Issue I, Rev 2	12 <sup>th</sup> Nov, 2018	Addition of chapter examinations
Issue I, Rev 3	20 <sup>th</sup> Oct, 2021	Review of the instructions to the candidates and addition of chapter no. 8 - On line On Demand Examination (OLODE)

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## **Chapter 1 - Introduction**

The Directorate General of Civil Aviation (DGCA) conducts the examination under rule 41A of the Aircraft Rules 1937 for the purpose of issue/extension of Flight Crew License.

The Central Examination Organization (CEO) of DGCA, East Block III, Level III, Rama Krishna Puram, New Delhi-110066 is responsible for conducting Flight Crew License (FCL) examinations.

This portal "pariksha.dgca" is launched with effect from 07 September 2018.The applicants / candidates are required to interact with this portal for Registration, Profile update, Allotment of Computer Number/ Roll Number, Printing of Admits cards etc. All categories of Flight Crew License Examination – General and Technical subjects are being held ONLINE with effect from Oct. 2018 session.

The user manual provides step-wise instructions for the aspects of the registration with visual screens for easy and better understanding. It also describes the error messages encountered while working with the software with appropriate remedial actions required to be taken by the candidate.

Candidates are advised to read Instructions and Notices carefully as published time to time in Notice Board of "pariksha.dgca" portal/ DGCA website in conjunction with the latest USER MANUAL.

### **Available Services:**

• NEW Candidate Registration

(Applicants who are not having Computer Number and desire to appear in any FLIGHT CREW Examination).

• OLD Candidate Registration.

(Applicants who have been allotted computer number prior to launch of portal "pariksha.dgca")

- Update Profile.
- Examination Application.
- Profile Management.

## Chapter 2-Minimum System, Software & Personal Requirements

### Hardware/Software Requirement

2.1 The minimum system requirements for accessing the Web Based Software application for Flight Crew License at <u>http://www.pariksha.dgca.gov.in</u> website are:

I. Google Chrome version 12 and aboveII. Internet Explorer version 12 and aboveIII. Mozilla FirefoxIV. Internet Connection

#### **Application Requirement**

**2.2** Individual **E-mail ID** and **Mobile Number** of the candidate is an essential component of the system. All important information such as Computer Number, Roll Number, Examination Schedules, and Application Status etc. will be communicated to the candidate on their e-mail only.

a) One e-mail ID is confined to one candidate only for Registration.

b) The **Login ID and the Password is unique** to each applicant and applicant is responsible to protect it. DGCA will not be held responsible for misuse of the login credentials.

**2.3 Password Policy**: Minimum Password length should be 8 characters. It must contain at least one upper case letter (A-Z), one lower case letter (a-z), one special character (!@#\$%) and one numeric value [0-9]

**2.4**. Candidate needs to keep ready scanned/ soft copy of the following:

- Applicant Photograph in JPG, JPEG format
- Applicant Signature in JPG, JPEG format

**NOTE**: - Uploading of Photograph and Signature is a onetime exercise. It is therefore advised that only latest color Photograph is uploaded.

Once the Application is submitted successfully by an applicant, she/he has no provision to replace it. If an applicant desires to change her/his photograph due to any reason, she/ he may contact Pariksha Helpdesk on e-mail id <u>help.pariksha.dgca@gov.in</u> for the same.

2.5 Following are the maximum size of the document which may be uploaded: Issue 1, Rev 3, Oct 2021 Page 6 of 55

#### Document Size Table (PDF Only)

SL. NO.	Documents	Maximum Size
1	<ul> <li>X and XII Pass Certificate</li> </ul>	100 KB
	Date of Birth Certificate	
	<ul> <li>X and XII Board Verification Certificate</li> </ul>	
	<ul> <li>10+2 Equivalent Certificate</li> </ul>	
	<ul> <li>Copy of Proof of Permanent Address</li> </ul>	
	<ul> <li>Association of Indian University Certificate</li> </ul>	
	UID Aadhaar Card	
	Security Clearance Certificate	
	Experience Certificate	
	FATA Authorization Certificate	
	Any other certificate	
2	X and XII Mark sheet	200 KB
	Passport	
	• Visa	

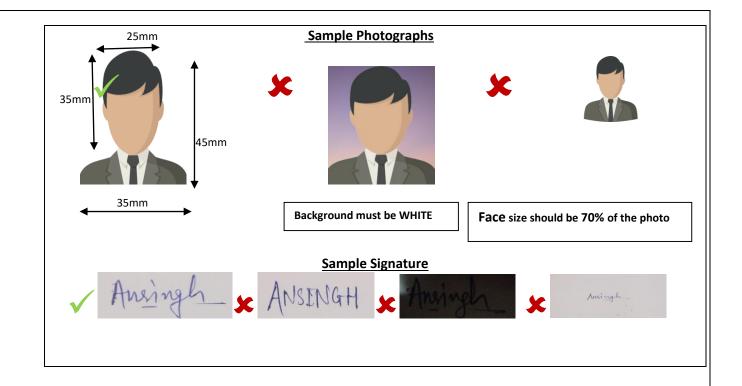
#### 2.5.1 Specification of the Photograph and Signature:

#### 2.5.1.1 Acceptable Specifications of Photograph

- The Size of the **color** photograph has to be **45mm height X 35mm** width taken on a **white background without borders**. The **face** on the photograph must be of **35mm height and 25mm width (face size should be 70% of the Photograph).**
- The photograph must be of **MATT finish**.
- The size of the scanned color photo image should not be more than **70KB**.
- The **photograph** must be in **JPEG/JPG Format** only.

#### 2.5.1.2 Acceptable Specifications of Signature

- The size of the scanned signature image is **20mm height X 45mm** width on *a white background without border*.
- The size of the scanned Signature image should not be more than **20KB**.
- The **Signature image** must be in **JPEG/JPG Format** only.
- Signature Uploaded and signature on physical copy of the application must be same.



### The applications meeting all the above requirements/specifications shall Only be processed for issue of Computer Number.

#### 2.5.2 <u>Name</u>:

- The name will be accepted as mentioned in 10th Std. Mark Sheet Matriculation certificate.
- If the name appears different and / or has been changed subsequent to acquiring the basic qualification or equivalent qualification / due to marriage / any other reason, the self attested copy(s) of amended mark sheet & pass certificate / Gazette Notification issued by the state or central government for name change and / or the recent passport issued with the current name shall be accepted against proof of name

#### 2.5.3 Date of Birth

Following documents shall be accepted as proof of date of birth:

- 10th Std. Certificate & Mark sheet of a recognized Board (recognized by Council of Boards of School education, State/Central Govt. education board) or its equivalent.
- the Birth Certificate issued by a Municipal Corporation / Committee shall be the documents acceptable as proof of age. Birth certificate issued in regional Language shall be bilingual (Hindi/English).

#### 2.5.4 Educational Qualification:

**A. 10th Std**. Certificate & Mark List (for PPL, CPL, ATPL, FDEG, FN and SFE Examination) from a recognized Board (recognized by Council of Boards of Secondary Education, State Govt. Education Board) or its equivalent.

**B. 10+2** Standard Mark List & Pass certificate (for CPL, ATPL, FDEG, FN and SFE category) as a proof of having passed 10+2 with Mathematics & Physics subjects from a recognized Board/University {recognized by Council of Boards of School Education(COBSE), State Govt. Education Board} or its equivalent examination.

In the case of applicant not having 10+2 with Mathematics & Physics and like to use the provision of Rule 47A of Aircraft Rules 1937, as an evidence for having flown before 1st Jan 1994, the attested copies of first page of his Log Book where his personal particulars are mentioned and the page where the Date of First Flight is recorded.

**Note:** 1. With respect to acceptance of pass status, the applicant has to be declared passed including the Physics & Mathematics subjects (in 10+2 STD.) and pass awarded by the board with fail status of these subjects shall not be considered acceptable.

2. The equivalent qualification acquired by the applicant from the board recognized by CBSE, State Govt. Education Board and in the case of Technical education like Diploma, it should be recognized either by AICTE or by the respective Directorate of Technical Education of State Govt. shall be considered acceptable.

C. Board Verification Certificate (BVC) of 10th and 10+2 Standard (with Mathematics & Physics) mark lists obtained from the Board / University concerned, either they are under the education system of

1) Indian School / Board / University situated in India or Abroad

2) International School / Board / University situated in India or Abroad.

- In case, *BVC is addressed to the FTO*, the candidate may upload and send an attested copy (Attested by CFI) of the BVC to CEO DGCA.
- In case, BVC is addressed to the candidate, candidate may upload and send an attested/ self-attested copy of the BVC to CEO DGCA.
- In case, *BVC is addressed to CEO, then original BVC is required* to be sent to CEO DGCA by post. CEO shall not be responsible for any delay in receipt of BVC from the concerned board/candidate. The application will be processed only after receipt of BVC from the concerned Board/University.

#### Note:

i) In case of the applicant who has *earned qualification from a foreign university*, the verification certificate issued by the concerned foreign university will be accepted which can be sent on email to help.pariksha.dgca@gov.in.

ii) In case the board provides *online verification on its website*, the same is acceptable and *candidate has to provide necessary link (URL) and credentials* to access such verifications. If such verifications are

not made available directly online and if any registration process mandated by such boards, DGCA will not be in a position to entertain the applications.

**D.** In case the applicant has acquired the Basic Qualification (10th, 10+2 or equivalent) from other than Council of Boards of Secondary Education, State/Central Govt. Education Board i.e. any International School / Board / University situated in India or abroad, in addition to the verification certificate mentioned as above at Para-c, enclose self attested copy of *equivalent certificate issued by Association of Indian Universities (AIU)* House, 16, Kotla Marg, New Delhi – 110022. However, at the time of applying for issue of Flight Crew License, the applicant has to submit the original to licensing authority as per the requirement of Directorate of Training & Licensing.

2.5.5 <u>Proof of Address</u>: Self attested copies of one of the following:

- A. Aadhaar Card;
- B. Passport;
- C. Voter ID;
- D. License issued by DGCA;
- E. Ration Card
- F. Proof of address issued by State/Central Government.

#### 2.5.6 Self Attested copy of an identification such as

i) SPL issued by the CFI of approved Flying Training Institute

ii) FRTOL / PPL / CPL as the case may be issued by DGCA (India)

iii) Passport

iv) Airport entry card – issued by BCAS

v) UID / AADHAR

vi) Voter ID

- vii) Defense Identity Card in the case of Defense Personnel
- viii) Dependent Card issued by Defense Organization.

ix) Ration Card if, candidate's Photograph is printed therein.

x) Pass certificate / Mark List of 10th, 10+2, Diploma, Degree issued

by recognized Board / University wherein the photograph of the candidate printed and clearly visible.

xi) Central / State Govt. Health Cards with photograph of the candidate printed Therein.

### 2.5.7 Copy of Passport in case of foreign national.

In case the applicant is a citizen of other than India / holder of Overseas Citizen of India (OCI) status / Persons of Indian Origin (PIO) status, they are required to be cleared from security point of view from authorities concerned before allotment of Computer Number.

For obtaining the Security Clearance, an individual or the sponsoring organization may apply to CEO, DGCA in the prescribed format given in **Annexure-A** to this User Manual. Duly filled in application should be forwarded in quintuplicate (5 sets of application & documents) to The Director of Airworthiness, Central Examination Organization, Office of The Director General of Civil Aviation, East Block – III, Level III, R K Puram, New Delhi – 110066 along with all necessary supporting documents as mentioned in the form by Speed /Registered Post for necessary action.

The application for Security Clearance will be processed only after satisfying with the application and documents submitted for Allotment of Computer Number. Queries if any, the candidates may contact CEO at <u>help.pariksha.dqca@qov.in</u> for clarification and initiating the process of Security Clearance.

# 2.6 Eligibility criteria for which documents required to be submitted by the applicant for obtaining Computer Number are as follows.

#### a). <u>PPL/CPL</u>

1. Printout of the ONLINE submitted application signed and duly completed in all respect.

2. Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.

3. In case of Candidate desire to apply Technical Paper and type aircraft is more than 5700Kgs. MTOW / twin engine Helicopters, Certificate for having successfully completed the ground training classes on technical specific / performance on the type aircraft from the DGCA approved training institute. It is also required to enclose an evidence to support the approval status of the training/institute to that effect in accordance with CAR, Section-7, Series-B, Part-I.

4. Hard copy of the **application along with its enclosures (self-attested)** must reach CEO within 10 days of submission of online application.

Note: Only 10<sup>th</sup> education qualification is required for PPL candidates.

#### b). ATPL

1) Printout of the ONLINE submitted application signed and duly completed in all respect.

2) Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.

3) Proof of having Indian CPL. In the case of Defence Personnel in lieu of CPL, evidence for having completed 500Hrs flying experience of which 200 Hrs. should be as Pilot-in-Command.

4) In case of Candidate desire to apply Technical Paper and type aircraft is more than 5700Kgs. MTOW / twin engine Helicopters, Certificate for having successfully completed the ground training classes on technical specific / performance on the type aircraft from the DGCA approved training institute. It is also required to enclose an evidence to support the approval status of the training/institute to that effect in accordance with CAR, Section-7, Series-B, Part-I.

5) Hard copy of the **application along with its enclosures (self-attested)** must reach CEO within 10 days of submission of online application.

#### C). <u>Conversion of Pilots License (CPL/ATPL) issued by Foreign Authority.</u>

1) Printout of the ONLINE submitted application signed and duly completed in all respect.

2) Copy of valid Foreign FLIGHT CREW License issued by ICAO Contracting State for the respective category.

3) Hard copy of the **application along with its enclosures (self-attested)** must reach CEO within 10 days of submission of online application.

#### D) Flight Navigation (FN)

1) Printout of the ONLINE submitted application signed and duly completed in all respect.

2) Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.

3) Hard copy of the **application along with its enclosures (self-attested)** must reach CEO within 10 days of submission of online application.

#### E) Flight Dispatcher / Flight Engineer (FDEG/FE)

1) Printout of the ONLINE submitted application signed and duly completed in all respect.

2. Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.

3) Having completed Training Certificate (Course completion Certificate) on the type of aircraft which has undergone.

4) Hard copy of the **application along with its enclosures (self-attested)** must reach CEO within 10 days of submission of online application.

#### F) <u>FATA:</u>

1) Printout of the ONLINE submitted application signed and duly completed in all respect.

2) FATA Candidates are required to submit a valid FATA Authorisation Letter issued by DGCA.

3)Copy of Passport, Visa and Pilot License details.

3) Hard copy of the **application along with its enclosures (self-attested)** must reach CEO within 10 days of submission of online application.

#### Note:

**1.** Education qualification is not required for FATA candidates.

2. Hard Copy of the application must be forwarded/certified by competent authority. The name, designation and organization details of the competent authority who has forwarded the application shall be legibly mentioned.

## **Chapter 3-Registration Module** Registration Module is applicable for all candidates those desire to appear inFLIGHT CREW license examination in future. Candidates advised to visit online Exam Registration Portal of CEO, DGCA byURL http://pariksha.dgca.gov.in Below screen will display: Click on "Click Here To Proceed", below screen will display **Directorate General of Civil Aviation Online Examination Portal** WELCOME TO DGCAPariksha This new online Registration and Examination portal of DGCA is an integration of VIMAN for AME and UDAAN for Flight Crew. OLD Candidates: (having Computer Number Pre-DGCAPariksha) will be migrated in the new portal after re-Registration. NEW Candidates: can apply in this portal for Computer Number. **Click Here To Proceed** Developed and Maintained By NIELIT **Directorate General of Civil Aviation Online Examination Portal** Home About Us Suggestions Contact Us Help Desk AME **FLIGHT CREW NEW Candidate Registration NEW Candidate Registration OLD Candidate Registration OLD Candidate Registration Candidate Login Candidate Login** DGCAPariksha candidates can login here. NOTICE BOARD-AME NOTICE BOARD-PILOT Guidelines for registration for Flight Crew Candidates Guidelines for registration for AME Candidates Guidelines for registration for Flight Crew Candidates Guidelines for registration for AME Candidates Guidelines for registration forBoth Guidelines for registration for AME Candidates

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**3.1** Registration module is applicable for both **AME** and **FLIGHT CREW**.

**3.2** Registration module for FLIGHT CREW is divided in following category:

- 1. **NEW** Candidate Registration.
- 2. **OLD** Candidate Registration.

Candidate need to click on suitable option accordingly.

#### Note:

1. To proceed further, **NEW Candidates** are advised to follow the procedure defined in **chapter 4** 

2. To proceed further, **OLD Candidates** are advised to follow the procedure define in **chapter 5** 

## **Chapter 4- NEW Candidate Registration**

**4.1** NEW Candidate Registration form is the entry level form for the candidate (Not having computer no) who wants to register to appear in FLIGHT CREW license examination conducted by CEO, DGCA. (Including all pre-1994 passed / licensed candidates / FLIGHT CREW license holders, who have not registered in computerized CEO data base so far also, have to mandatorily apply as NEW for allotment of computer number, if they desire to appear in any examination.

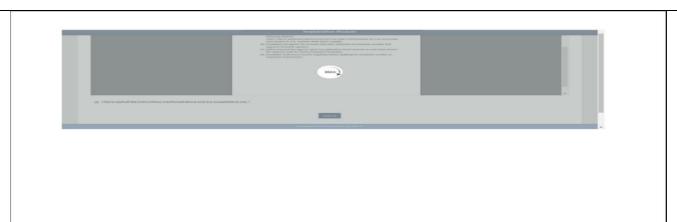
Caution: Candidates who had got computer number in old System (UDAAN) need not to apply as new candidate registration, however they have to register them self in new system whenever the OLD CANDIDATE REGISTRATION is activated.

4.2 After Clicking on "NEW Candidate Registration" Tab. Below screen will display.

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POV/veergip 1/1   Instructions Description   POV/veergip   1/1   C * * *   C * * *   *   Candidates are advised to read the respective chapter of the latest User Manual and to check Flight Crew Notice Board for any latest information/ Instructions/ Guidance before proceeding in this portal.   •   Candidate must ensure the eligibility as per the latest CAR/ Guidelines/ Instructions etc, before applying for Computer Number or respective examination through this portal. • <th></th> <th></th> <th>Home About Us Suggestions Contact U</th> <th></th> <th></th> <th></th>			Home About Us Suggestions Contact U			
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<ul> <li>Candidates are advised to read the respective chapter of the latest User Manual and to check Flight Crew Notice Board for any latest information/ Instructions/ Guidance before proceeding in this portal.</li> <li>Candidate must ensure the eligibility as per the latest CAR/ Guidelines/ Instructions etc, before applying for Computer Number or respective examination paper(s).</li> <li>It is the responsibility of the candidate to fill correct information in this portal.</li> <li>Computer Number is the prerequisite for appearing in any examination through this portal.</li> <li>Computer Number is allotted by CEO to a NEW candidate.</li> <li>OLD Candidates (already having Computer Number) need to register in this portal for</li> <li>Thave read all the Instructions mentioned above and are acceptable to me.*</li> </ul>						
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<ul> <li>before proceeding in this portal.</li> <li>Candidate must ensure the eligibility as per the latest CAR/ Guidelines/ Instructions etc, before applying for Computer Number or respective examination paper(s).</li> <li>It is the responsibility of the candidate to fill correct information in this portal.</li> <li>Computer Number is the prerequisite for appearing in any examination through this portal.</li> <li>Computer Number is allotted by CEO to a NEW candidate.</li> <li>OLD Candidates (already having Computer Number) need to register in this portal for</li> <li>I have read all the Instructions mentioned above and are acceptable to me.*</li> </ul>		1.	Candidates are advised to read the respective chapter of the latest User Manual and			
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<ul> <li>a. It is the responsibility of the candidate to fill correct information in this portal.</li> <li>b. Computer Number is the prerequisite for appearing in any examination through this portal.</li> <li>c. Computer Number is allotted by CEO to a NEW candidate.</li> <li>d. OLD Candidates (already having Computer Number) need to register in this portal for</li> </ul>		2.				
<ul> <li>a. It is the responsibility of the Candidate to init Correct information in this portal.</li> <li>4. Computer Number is the prerequisite for appearing in any examination through this portal.</li> <li>5. Computer Number is allotted by CEO to a NEW candidate.</li> <li>6. OLD Candidates (already having Computer Number) need to register in this portal for</li> <li>Thave read all the Instructions mentioned above and are acceptable to me.*</li> </ul>						
portal. 5. Computer Number is allotted by CEO to a NEW candidate. 6. OLD Candidates (already having Computer Number) need to register in this portal for Thave read all the Instructions mentioned above and are acceptable to me.* Submit		3.	It is the responsibility of the candidate to fill correct information in this portal.			
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OLD Candidates (already having Computer Number) need to register in this portal for     I have read all the Instructions mentioned above and are acceptable to me.*      Submit			portal.			
I have read all the Instructions mentioned above and are acceptable to me.*           Submit		5.	Computer Number is allotted by CEO to a NEW candidate.		-	
Submit		6.	OLD Candidates (already having Computer Number) need to register in this portal for			-
	I have read all the Instructio	ns mentio	ned above and are acceptable to me.*			
Developed and Maintained By NIELIT			Submit			
			Developed and Maintained By NIELIT			

Candidate must read "Instructions "carefully before proceeding for registration

Candidate put 🗹 in the check box. And click on "Submit" button, below screen will display



It will redirect on next page to enter personal details. Below screen will display

		1.1	NEW Candid	late Registration		
1. Title!	1.2. First Name*			1.3. Middle Name	1.4. Last Name	
Mr. T	ABC			MNO	SYZ:	
5. Mother's Name'				1.6. Father's/Guardians Name*		
LKJ				PDS .		
7. Date of Birth (As per 10th	board certificate)*	1.8. Gender"		1.9. Aadhar Number		
01-01-1950		Male	*	Enter Aschar Number		
10. Country Code	1.11. Mobile Number*			1.12. Confirm Mobile Number*		
india - 91	000000000			000000000		
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15.g I have nover registore	d with DGCA for computer number	r				
9+2 7	0					

#### The candidate is required to enter:

- All Mandatory Field \*(asterisk)
- Wherever dropdown is available should select from the same.
   For verification during initial registration OTP will be send to the given mobileno. India based mobile no with prefix +91 is only acceptable.
- > Name, DOB (date of birth), Father's name and Mother's Name (if mentioned the in certificate) should be as per class X Pass Certificate/ Mark sheet only.
- Tick the check box M. Press "Submit" button. Below screen will appear.

Press "OK" button. One time password (OTP) will be send to the registered mobile number. Below screen will appear.

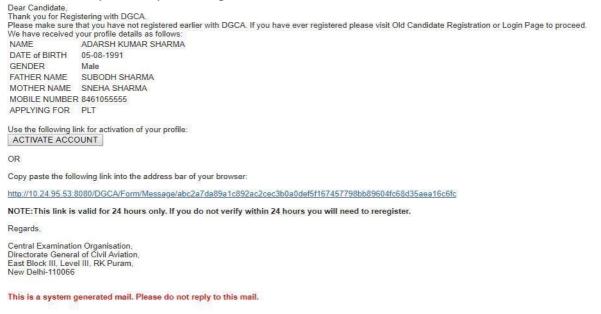
	Directorate General of Civil Aviation Online Examination Portal	
	Registration Module	
	1. Mobile OTP	
1.1. OTP has been sent on registered i 1234 Submit	mobile number. Please enter the same. Resend OTP	
	Developed and Maintained By NIELIT	
	One Time Password) received on your Registered Mobile Number then click on If Candidate does not receive OTP on registered mobile then click on <b>Resend</b>	
After entering O	TP press <b>"submit</b> "button, below screen will appear.	
	Directorate General of Civil Aviation Online Examination Portal Data State Data Statements Contact Data Data Data Registration Module	
Please click on th	A link has been sent to your registered Email-ID. A link has been sent to your registered Email-ID. At link to verify your Email-ID within 24 hours otherwise you have to Re-Register with us again. Click here to record activation link.	
A link will be	shared in your registered e-mail ID. If candidate does not receive	

A link will be shared in your registered e-mail ID. If candidate does not receive any link in his/her registered email Id, then candidates have to click on **click here to resend activate link.** 

Registered E-mail screen will display the candidate personal records. If there is

any mismatch, avoid to further proceeding. The link is valid for 24 hours, thereafter save data will automatically removed from saved database and candidate apply for fresh registration.

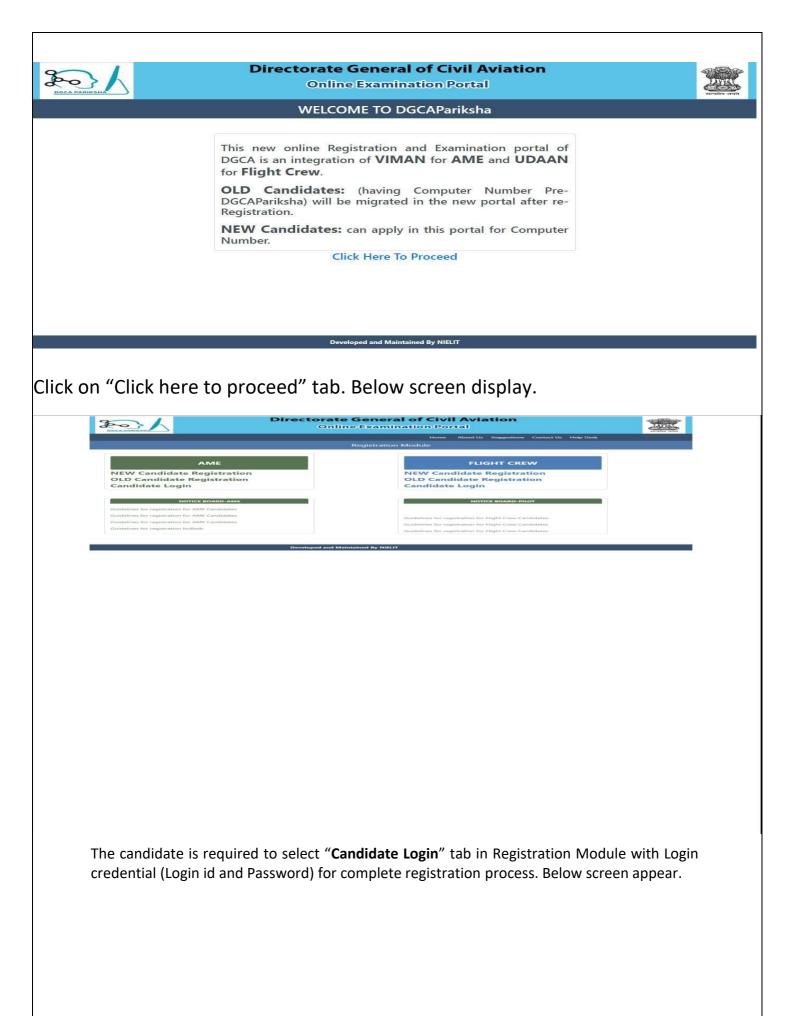
**Note**: Link will be valid till 24 hrs, Candidate need to generate Password within 24 hours. Failing to do same, Repeat the process again.



After Clicking on "Activate Button" or clicking on the link sent in registered email, below screen display.

3-0-1	Directorate General of Civ Online Examination Po	or wait	
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	BUT FLY STREET STATISTICS		
whereas it's germanic another	E11 ID		
	erified successfully. Firese create password here.		
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Fill up all the requisite details i.e. corresponding address and permanent address for Complete Registration.

If corresponding address is same as Permanent address check on "yes", Press "Save

and Next". Below screen will appear.

Note: If Permanent address is other than India, Security clearance form (Annexure-A) to be duly filled and upload the same in "Document To Be Uploaded" section.

This case is same for all categories of license applicants other than FATA.

Select "OK", Below screen will display

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**4.1 Apply For\*** : If you candidate select Apply for **PPL,CPL**, **ATPL**, **FDEG**, **FE andFN**, Option will remain same for all the above mention category excluding FATA.

**4.2** Nationality\*: Select country from dropdown. If candidate is other thanIndia please refer Chapter 2, Para-2.5.7 for obtaining security clearance.

(Security Clearance: Mandatory for Foreign Nationals & OCI/POI holders.Excluding FATA candidates.)

**4.3** Are you holding license issued by Indian or Foreign Authority: If selected "yes", must have to provide Information

- **4.4** Do you have Course Completion Certificate : FDEG/FE must tick on "Yes"
  - 4.4.1 Course Completion Certificate number\*: Enter the course completion certificate number
  - 4.4.2 Date of Issue\*: Enter the date of issue of course completion certificate

#### **5** Defences:

- 5.1 Are you Defence Pilot: if "Yes
- 5.2 Which Force: choose cadre service from dropdown i.e. Army, Navy, etc.
- 6. Training and Flying Details:
- 6.1 Type of Aircraft\*: Select type of Aircraft

- 6.2 Multiengine Endorsement\*: Prefer either "Yes" or "No"
- 6.3 All up Weight (AUW) \*: Fill All Up Weight (AUW) in space given
- 6.4 Total Flying Hours\*: Fill Total Flying Hours/ Cumulative in space given
- **6.5** Flying hours as Pilot in Command\*: Fill Flying Hours as PIC in space given. (PIC should be less than or equal to Total Flying Hours)

6.6 First Training Flight\*: Fill date of first flight in space given

**6.7** Flying Training Institute: Enter the name of institute where flying has been accomplished

**6.8** Ground Training Institute: Enter the name of institute whereground training has been accomplished

#### 7. Study Details:

**7.1** Have you study 10th /10+2 in Foreign University, situated in India or Abroad:

select "Yes"

7.2 Do you have AIU/ equivalent education qualification certificate: select "Yes"

(Note: AIU (Association of Indian universities certificate) is must when candidate possess equivalent qualification from foreign universities situated in India or Abroad.)

**8**.Passport: Provide Passport information (if applicable viz Passport Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

**9. Visa Details:** Provide Visa information (if applicable viz Visa Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

#### 10. Education :

**10th Std. Certificate & Mark List, Matriculation certificate** (for PPL, CPL, ATPL, FDEG, FE and FN category) from a recognized Board (recognized by Council of Boards of Secondary Education, State Govt. Education Board) or its equivalent.

#### Note: Only 10th education qualification is required for PPL candidates

10+2 Standard Mark List & Pass certificate (for CPL, ATPL, FDEG, FE and FN category) as a proof of having passed 10+2 with Mathematics & Physics subjects from a recognized Board / University (recognized by Council of Boards of Secondary Education, State Govt. Education Board) or its equivalent examination.

In the case of applicant not having 10+2 with Mathematics & Physics and like to use the provision of Rule 47A of Aircraft Rules 1937, as an evidence for having flown before1 January 1994, the self attested copies of first page of his Log

Issue 1, Rev 3, Oct 2021

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Book where his personal particulars are mentioned and the page where the Date of First Flight is recorded.

Note: Education qualification is not required to be mentioned/submitted for FATA candidates

**11. Subject Details:** For CPL, ATPL, FDEG, FE and FN category 10+2 Mathematics & Physics pass subjects from a recognized Board / University (recognized by Council of Boards of School Education(COBSE), State Govt. Education Board) or its equivalent examination must be filled.

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	13	Xth Pass Certificate	Document Number	Choose File No file chosen
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1	3	Copy of Proof of Permanent Address	Document Number	Choose File No file chosen



description mention above in Document Related Table.

**NOTE: 1)**Candidate must ensure that the uploaded photograph/signature/ documents are correctly uploaded as per the specific requirements. On clicking **Save & Next**, candidate gets a preview page showing all the details filled by him in previous pages in a single form ,candidate must check his details and ensure that all his/her details are correct if there is any changes required than go to back to correct details before final submission

2) The table of uploaded document and preview form will **depend** uponcategory and other information provided by the candidates in subsequent Pages

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#### **Directorate General of Civil Aviation**

**Online Examination Portal** 

Registration Module

	1. Personal Details Revi			Photo and Signature
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01-02-2020	USA	01-09-2018	01-11-2018	

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Registration Form: for FATA Candidate:

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	1	. Details of Sponsoring Organisation		
1.1. Name of the Organisation*		7.2. Address of the Organi	staion*	
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	Contact details of t	the person responsible (from the sponsoring org	anisation)*	
7.3. Name*	7.4. Email ID*		7.5. Mobile Number*	
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		8. Passsport		
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- **4.1** Nationality\*: Select country from dropdown.
- 4.1.1 Details of Valid License provide Information
- **4.1.1.1.** License Number\* : Enter number of your license held
- **4.1.1.2.** Date of Issue\*: Provide date of issuance of license
- **4.1.1.3.** Date of Expiry\*: Provide date of expiry of license
- 4.1.1.4. Issuing Authority & Country\*: Give detail of your license issuingauthority

#### 4.1.2 Details of FATA

- 4.1.2.1. FATA Authorization Number\*: Enter number FATA Authorization held
- **4.1.2.2.** Date of Issue\*: Provide date of issuance of Authorization
- **4.1.2.3.** Date of Expiry\* Provide date of expiry of Authorization

#### **Details of Sponsoring Organization**

- 7.1. Name of the Organization\*: Enter the name sponsoring organization
- 7.2. Address of the Organization\*: Enter the address sponsoring organization

Contact details of the person responsible (from the sponsoring organization)\*

- **7.3.** Name\*: Enter the name of person from sponsoring organization Email ID\* Enter the email-id of person from sponsoring organization
- 7.4 Email ID\* Enter the email-id of person from sponsoring organization

7.5 Mobile Number\* Enter the mobile number of person fromsponsoring organization

8. Passport: Provide Passport information (if applicable viz Passport Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

9. Visa Details: Provide Visa information (if applicable viz Visa Number, Date of Expiry and Issuing Authority & Country).

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ate of Issue suing Authonty & Country ate of Expiry ddress of the Organistaic	: ATU : 01-55-0018 y : 05-6 : 01-05-2020		5.1. Date of Issue : 01-05-2018 5.2. PATA Authorisation Number : PATA 1214 5.3. Date of Expiry : 01-05-2020	
icense Number Iste of Issue suing Authority & Country ate of Expiry ddress of the Organistalio Isame of the Organistalion	: ATU : 01-55-0018 y : 05-6 : 01-05-2020	: Gurugaon : SSSS 8.3. Contact details	5.1. Date of Issue : 01-05-2018 5.2. PATA Authorisation Number : PATA 1214 5.3. Date of Expiry : 01-05-2020	
ate of Issue suing Authonty & Country ate of Expiry ddress of the Organistaic	: ATU : 01-55-0018 y : 05-6 : 01-05-2020	: Gurugaon : SSSS	6. 0 Zere of Same 2. PATA Authorisation Number : PATA 124 5. Date of Expiry : 01-05-2020     6. Details of Sponsoring Organisation     of the person responsible (from the sponsoring organisation)	

Final SUBMIT

ng has been concealed or withheld by me. I understand that if any of my\* e Rules. Further, I have read the requirement for issue/ extension of Pilot

Candidate has to click on "**Final Submit**". On successfully submission a pdf of filled information also will be created and automatically downloaded in applicant computer system.

I hereby certify that the above particulars/enteries in particulars/enteries are found false or incorrect at a Licence/Rating, as laid down in Aircraft Rules / CARs

Back

The same pdf will be sent to the registered email ID as well. Candidate needs to take a print of this application and attach his latest passport size photograph in the space provided and cross attested the Photograph

Attach all relevant uploaded document and send it to DGCA within 10 days else your application auto rejected.

#### Final Temp Id generation Form

## **Directorate General of Civil Aviation**

**Online Examination Portal** 



Home About Us Suggestions Contact Us Log Out Help Desk

**Registration Module** 

# Congratulations

Your " CA-9 (PILOT Comp. No.), Application for allotment of Computer Number " for appearing in Flight Crew licence examinations, has been submitted successfully.

## Your Temporary ID is :P-T2018/0026

A PDF of your application form has been sent on registered email id. Printed and Duly signed copy of this PDF application form and copies of documents submitted online must reach, Central Examination Organisation DGCA, East Block III, Level III, RK Puram, New Delhi-110066, within 10 days of PDF generation, failing which your application will be auto-rejected.

### **Registration Completed**

**Note**: If candidate want to edit any information, candidate can login again for open his/her profile, by update profile candidate can update information.

## **Chapter 5- OLD Candidate**

This part describes the procedure for registering with Online System of Examination to whom the Computer Number has been allotted earlier and who hasn't registered with <u>https://pariksha.dgca.gov.in</u> online portal.

Click on "Old Candidate registration"

Login	Module
AME	FLIGHT CREW
NEW Candidate Registration OLD Candidate Registration Candidate Login	NEW Candidate Registration OLD Candidate Registration Candidate Login
NOTICE BOARD-AME	NOTICE BOARD-PILOT
Instruction No 01/2018 Dated 24.08.2018 - REGISTRATION & ALLOTMENT OF COMPUTER NUMBER AME Candidates	Launching Soon

#### Note:

(i) OLD Candidate / registered in UDAAN must use their Computer Number as a login credential to register with https://pariksha.dgca.gov.in

(ii) OLD Candidate need to fill up only editable fields for which information is not available or any changes required.

(iii) In case of any mismatch in filled information which is not editable, Candidate first complete the required registration and then she/he can update the profile through candidate login.

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After Click on **Old Candidate Registration**. Below screen will display.

	Home About Us USER MANUAL Help Desk Suggestions FAQs Contact Us Officer Login
Registratio	on Module
1. Generate	2 Password
1.1. Computer Number	1.2. Date of Birth (As per 10th board certificate)*
Enter Computer Number	Enter Date of Birth in DD-MM-YYYY format
1.3. Captcha 2 + 6 Submit	

5.1. Computer Number: Enter your allotted computer number.

5.2. \*Date of Birth (As per 10th board certificate): enter your date of birth as entered at the time allotment of computer number.

Enter the captcha and press "Submit"

Candidate moves on next page Old Candidate Registration For Flight Crew. Below screen will display

		1. OLD Candidate Registration For Flight Crew
1.1. Title	1.2. First Name	1.3. Middle Name 1.4. Last Name
1.5. Computer Number		
1.6. Father's/Guardians Name		1.7. Mother's Name
1.8. Gender		1.9. Date of Birth (As per 10th board certificate)
1.10. Country Code	1.11. Mobile Number*	1.12. Confirm Mobile Number*
India - 91	Enter Mobile Number	Confirm Mobile Number
1.13. Email ID*		1.14. Confirm Email-ID*
Enter Email ID		Confirm Email ID

When the above entered details viz. Computer Number & Date of Birth matches with the existing data in the online system of examination, then registration form will interact with candidate details.

#### Field mention below are not editable.

**Title**: Candidate can only see his/her title.

First Name CREW: Candidate can only see his/her first name. Middle Name CREW:

Candidate can only see his/her Middle name. Last Name CREW: Candidate can only see his/her Last name.

Date of Birth: Candidate can only see his/her Date of birth.

Father's Name CREW: Candidate can only see his/her Father's name. Mother's Name

CREW: Candidate can only see his/her Mother's name. Gender: Candidate can only see

his/her Gender.

Nationality: Select nationality from the dropdown list.

**Country Code\*:** Country code is fix +91

The candidate is required to enter:

Aadhaar Number: Aadhaar number is optional field, if candidate have Aadhaar card, enter the details.

**Mobile Number\*:** For Registration, Candidate need to verify his/her mobile number through OTP which will be sent on their mobile number after submitting their basic information. India based mobile number should have 10 digit

**Confirm Mobile Number\*:** Enter again same CREW Mobile no to confirm the Mobile.

**Email Id\***: Enter your correct EMAIL ID which will be used for sending activationlink for confirmation of registered E-mail.

**Confirm Email ID\***: Enter again same Email ID to confirm the Email ID

**Captcha\***: Enter Captcha Characters as appearing in the image. Imagecharacters are case sensitive. If Captcha is not visible, same can be refreshed and replaced by clicking refresh icon.

Note: \*(asterisk) Mark are mandatory fields

After filling in all the details in the Registration form, click on 'Submit'

On clicking the submit button, the registration details will be saved and candidate move on next page.

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			Log Out
	Registration Module		
	1. Mobile OTP		1
	1.1. OTP has been sent on registered mobile number. Please enter the same.       4956       Resend OTP		
	Submit		
	Enter the OTP as received on your Mobile and click "Submit".		
-	l be Display on your screen, a link has been sent to your registered Email-ID, if you have not receiv our mail. Please click on button " <b>Click here to resend activation link</b> ".	/ed	
-	-mail screen will display the candidate personal records. The link is valid for 24 hours, thereafter sa	ave	
	comatically be removed from database and candidate need to apply for fresh registration.	20	
	vill be valid till 24 hrs, Candidate need to generate Password within 24 hours. Failing to do san process again.	ne,	
	Search mail		
Q Search mail	· · · · · ·	t > 1	<b>⊡</b> - ¢
< D 0 1		Ċ.	ē 2
Email Confirm	nation D	⊠ <sup>ago)</sup> ☆	*
sunil.subramannian	3.31 PM (1 minute ago) 🔆 🍝	:	
Dear Candidate,			
	ing with PARIKSHA.DGCA your profile details are as follows:		
	irudh Jha		
GENDER Ma	ale		
FATHER NAME Wg MOTHER NAME NO			
MOBILE NUMBER 987 APPLYING FOR PLT			
If found any mismatch	n* in the retrieved data, still you are advised to use the following link for activation of your profile:		
OR			
Copy paste the following	ing link into the address bar of your browser.		
https://localhost/Form/	/Message/3feb05f64f19c93ed180d022c1ff301be6f4f877c4632f8d1d945644818f4d57		
NOTE:			
2. After activation max	r24 hours only. If you do not verify within 24 hours you need to register again ximum within 10 days you MUST complete the registration process. S REQUIRE DT OF ORWARD TO CEO after registration for OLD candidate.		
	ision will be available only after completion of registration in this portal		
Regards,			
Central Examination			
Directorate General o East Block III, Level I			
Generate P	assword as per password policy and "Submit.		

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		Log Out
	Email ID	
Your mail ID and Mobile Number has been verified successfully. Please create password here.	Your password is generated successfully please login to fill complete form for computer number.	
NOTE: The Presenced must conten at least 1 toxyecase alphabetical character. aliend 1 opportage admitterical character. alienst one special character (1 (§ + 5 % + 1), and must be egit characters or longer. Submit	ox j	

Now you have successfully generated the password. All entered data will be saved and to complete the Registration Process, below screen will display.

	WELCOME TO	) 'PARIKSHA.DGCA'
	'his new online Registra pariksha.dgca.gov.in' UDAAN' .	ation and Examination portal of DGCA ' is an integration of ' <b>VIMAN</b> ' and
	his Portal will be used for our portal will be used for the second second second second second second second se	or all the future Examinations conducted t Crew.
		IE and Flight Crew) having Computer orily register on this portal for appearing
	Click He	ere To Proceed
	n Candidate Login, Belc	<b>proceed</b> " tab. Below screen display
		Home About Us USER MANUAL Help Desk Suggestions FAQs Contact Us Office
		Login Module
	Notice Board for Pilot	Login Enali-ID/ Computer Number*
		Enter Email-ID/ Computer Number Password*
		Enter Password
		Enrort Paraword Captcha
		9.6 Solution Q
		Login
Launching Soon		NOTE: Candidate can login using their registered email id till the time of creation of a Computer Number.
Launching Soon		Number.
Launching Soon		NOTE: Candidate can login using their registered email id till the time of creation of a Computer Number.
Launching Soon		Number.
Launching Soon		Number.
Launching Soon		Number.
		Number.
gin credential ('Co		Number.
		Number.
gin credential ('Co		Number.
gin credential ('Co		Number.

SNo	List of Document Uploaded		Document Number
	8. D	ocuments Uploaded	
IN DO-MIN-YYYY IOTDAL			
7 17. Date of Issue			
14			
7 15. Do you have Course Completion Certificate 7		7.16. Course Completion Certificate number	
0		0	
7 15 Flying Training Institute*		7.14. Ground Training Institute*	

MIT

ed data from points, you are encouraged to update your Profile after successfully migrating to Pariksha DGCA, s following fields, if not available in his/her profile. Failing to comply candidate will not be able to appear in ex

Photograph Signature Mother's Name Permanent Address

Click on "OK" button, Below Screen will appear.

Congratulations !!

Dear Candidate,

Your details have been successfully migrated to new portal, pariksha.dgca.gov.in.

From now onwards, kindly click on login link and use your Computer Number and Password generated for login.

#### **Old Candidate Registration Completed**

Note:

1. Hard copy of application form NOT required to forward CEO, DGCA.

2. If candidate want to update any information, candidate must be login again and update his/her profile for the same.

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# **Chapter 6**- Update Profile

After successful registration and Allotment of Computer number, candidates may update their profile, if any mismatch is found in saved data or they want to update/ change their personal details.

Candidate has to enter her/his login credential:

AME
W Candidate Registration
D Candidate Registration
andidate Login
NOTICE BOARD-AME
ublic Notice - Registration of AME candidates in the NEW examination portal of DGCA -

On successful log in, candidate can update his/her profile through profile management.

Under Profile management, candidate will have following functions:

View Details

- Personal Details
- Examination History.

Profile Update (By Candidate)

- Corresponding Address
- Email ID
- Mobile Number

Note: Above Details can be updated by candidate directly (which do not required verification from CEO, DGCA).

Profile Update (Required Verification) - candidate can update following:

Basic Details :-

Date of Birth (As per 10th board certificate)

- Father's Name
- First Name
- Last Name

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- Middle Name
- Mother's Name
- Photograph
- Signature
- Permanent Address- candidate can request for update the permanent address.
- Passport Details- candidate can request for update the passport details (if applicable).
- License Details (if any) candidate can request for update the License details (if applicable).
- Category candidate can request for update of his category (PPL, CPL, ATPL, FDEG, FE etc.) (if applicable).
- Educational Qualification candidate can request for update his/her qualification details (if applicable).

Change Password- Candidate can change password by filling the requireddetails and click on "Submit" for successfully change password.

## Note:

1. Candidate can request for update above details, as it requires verification by Central Examination Organisation.

2. Candidate must upload appropriate supporting documents (as listed in User Manual) for applicable update in profile.

3. Refer Para 2.5 for Document Type & Size table before uploading the documents.

4. A request id will be generated after submission and PDF of the duly filled "Profile Update Form" will be sent to their registered email id. Candidate must send the duly completed form to CEO, Which should reach CEO, DGCA within 10 days of online submission.

5. "Profile Update Form" should enclose attested copy of uploaded document (as applicable).

6. The envelope containing the Profile Update form should be super scribed in capital and bold letters as "Flight Crew- UPDATE PROFILE- P-XXXX XXXX".

## **Chapter 7-Examination Form**

**7.1** After publication of Examination Portal opening intimation through "Public Notice", applicants can login to their account using the computer number as their login id, for filling examination form

C      https://pariksha.dgca.gov			*
RIKSHALDGCA			HIN JUNE
	L.	Home About Us USER MANUAL Help Desk Suggestions FAQs Contact Us ogin Module	Officer Lo
Not	ice Board for Pilot	Login	
		Email-ID/ Computer Number*	
		Enter Computer Number/Email-ID	
		Password*	
		Enter Password Eorget Password Captcha 5 + 5 Solution	

## NOTE:

1. Examination Form will only be available for the period as per the Public Notice.

2. Before applying for examination, all candidates are advised to read carefully the respective chapter of the latest available User Manual (including applicable Annexure), Instructions & Notices.

3. In a particular session initially a candidate will be allowed to appear in only ONE SPECIFIC Aircraft (erstwhile known as Paper-II specific)

4. As per applicable rule, FEES is to be paid online @ Rs.2500/- per Examination Paper (QPREF) and @ Rs.500/- per Oral Paper ( Applicable for 2nd and 3rd attempt Oral only)

5.<mark>All</mark> the New Candidates had who applied for the computer number/Old candidates who had migrated to pariksha.dgca portal and applied for update of Profile for Photograph, signature, category, License Detail and Experience, the hard copy of their application (pdf generated through pariksha.dgca) along with requisite documents must reach Central Examination Organization, O/o Director General Of Civil Avaiation, East Block-III, Level-III, R.K.Puram , New Delhi-110066 failing which the candidate will not be able to appear in relevant/desired examination/category/papers(QPREF).

- A. Category Update Change of category from PPL to CPL, CPL to ATPL etc. by updating qualification/date of first flight prior 1994/ incorporating acquired CPL license etc.
- B. License Detail Update To appear in CPLCG or ATPLCG category examination by incorporating their foreign license.
- C. Experience Update To appear in Technical Specific/performance papers of Aeroplane with more than 5700 Kg AUW or Twin Engine Helicopter, Ground Training Course from DGCA approved institute are to be updated.
- D. Photo and Signature Update -The old candidates whose photograph and Signature are not available in candidate's profile, they must upload their Photograph and Signature though profile update. Without updating photo and signature, candidate will not be able to apply for examination.

6 .Candidate is allowed to apply only once in a particular session.

7. Once examination application form is submitted successfully, no change/ alteration request will be entertained by CEO and fees will not be adjusted/ refunded under any circumstances.

7.2 Click on the 'Examination Form' tab following screen will appear

secure   https://ioca	host/Dashboard/	Pilot_Online_Exam	ination_Application_Form			☆ 📕	W (	۵ 🔳	4	9 4	0
lf ca	tegory you want to a	apply for, does not a	appear in the list, kindly update your cate	gory from Candidate	Update Profile.						
Ses	sion			Categor	Applying For						
	-select			•sele	st						•
	-select- Dct 2019 All										
			Choose o	enter for Online	exam						
Cer	nter choice 1*			Center C	hoice 2*						
					av.						
	-select			•sele	et						٣
	-select			•sele	ct						
	-select			•sele	ct						
	-select		Еха	mination Histor							v
S.Nd		Paper	Exa			Essay Mark	s Oral	Marks	Result	t R	• Result Dat
		Paper Paper 2		mination Histor	/	Essay Mark		Marks	Result		
S.Nd	o Roll Number		Subject	mination Histor	/ Written Marks	Essay Marka				1	Result Dat
<b>S.N</b> c 1	<ul> <li>Roll Number</li> <li>16250072</li> </ul>	Paper 2	Subject Aviation Meteorology	mination Histor category CPLG	Written Marks 70 / 100	Essay Marks			Pass	1	Result Dat 12-08-201
<b>S.N</b> (1 1 2	<ul> <li>Roll Number</li> <li>16250072</li> <li>16250038</li> </ul>	Paper 2 Paper 3	Subject Aviation Meteorology Air Regulation	category CPLG CPLG	Written Marks 70 / 100 74 / 100	Essay Marka			Pass Pass	1 0 2	Result Dat 12-08-201 01-12-201

Candidate need to select the active applicable session (For which portal is open) & Category (as applicable) from dropdown

7.3 Candidate needs to select the Centre Choice 1 & Centre Choice 2 as shown in below screen

If category you want to apply for, does not ap							
Session		Categor	y Applying For				
Oct 2019 All		<ul> <li>ATPL</li> </ul>	-Pilot Examination				-
	Choose	center for Online	e exam				
Center choice 1"			Choice 2"				
Bangalore		* Bhop					
select		<ul> <li>Bhop</li> </ul>					
Bangalore							
Bhopal Bhubaneshwar							
Bangalore Bhopal							
Bhoppel Bhoppel Bhubaneshwar Mumbai Kolkata Guwahati		ition Histor	y				
Bangstore Bhopel Bhubaneshwar Mumbali Kolkata		ition Histor		Essay Marks	Oral Marks	Result	Result Date
Rivergakkee Bihogosi Bihubaneshwar Mumbali Kolkata Gawahati Hyderatad Lucknow				Essay Marks	Oral Marks	Result	Result Date 12-08-2014
Discription           Bhoppel           Bhoppel           Bhuppel           Bhuppel		category	Written Marks	-			
Encepto Bhopat Bhubaneshear Komoa Komoa Guwahati Hyderabad Lucknow Chennae Harna Kooti	Air Navigation	category CPLG	Written Marks 70 / 100		-	Pass	12-08-2014
Risegiskare Binopoli Binopoli Koskafa Koskafa Gusenhaba Gusenhaba Lucknow Chennal Lucknow Chennal Autoretaba Kooni Ahmedabad	Air Navigation Air Navigation	CPLG CPLG	Written Marks 70 / 100 74 / 100		_	Pass Pass	12-08-2014 01-12-2014

Candidates are required to fill TWO 'choice of centre' as Option 1 & 2, while filling the application form. At the time of scheduling all attempt will be made to accommodate the candidate at first choice, however due to non availability of the same due to any unavoidable circumstances 2<sup>nd</sup> option will be allotted.

If the candidate fails to appear at the allotted centre, no request for refund or adjustment of the fee paid will be entertained.

Candidate may check their examination history shown (Passed Papers) on the screen, Following screen will display:

				/	tion History	Examinat			
Result D	Result	Oral Marks	Essay Marks	Written Marks	category	Subject	Paper	Roll Number	S.No
12-08-20	Pass	-	-	70 / 100	CPLG	Aviation Meteorology	Paper 2	16250072	1
01-12-20	Pass		-	74 / 100	CPLG	Air Regulation	Paper 3	16250038	2
20-05-20	Pass			78 / 100	CPLG	Air Navigation	Paper 1	16250002	3
20-09-20	Fail	5 / 10	π.	75 / 90	ATPLG	Air Navigation	Paper 1	19251084	4
13-08-20	Pass			74 / 100	CPL	Technical Specific - Diamond D A 40 Lyco	Paper 2	11250096	5
13-11-20	Pass	-	-	78 / 100	CPL	Technical Specific - Diamond D A 42 Lycoming	Paper 2	11250034	6
26-08-20	Pass			72 / 100	CPL	Technical General	Paper 1	11250008	7

Candidate should press button "click here to proceed for paper selection" to get paper list

1			Examina	tion Histor	<b>v</b>				
S.No	Roll Number	Paper	Subject	category	Written Marks	Essay Marks	Oral Marks	Result	Result D
1	16250072	Paper 2	Aviation Meteorology	CPLG	70 / 100			Pass	12-08-20
2	16250038	Paper 3	Air Regulation	CPLG	74 / 100			Pass	01-12-20
з	16250002	Paper 1	Air Navigation	CPLG	78 / 100	-	-	Pass	20-05-20
4	19251084	Paper 1	Air Navigation	ATPLG	75 / 90		5 / 10	Fail	20-09-20
5	11250096	Paper 2	Technical Specific - Diamond D A 40 Lyco	CPL	74 / 100			Pass	13-08-20
6	11250034	Paper 2	Technical Specific - Diamond D A 42 Lycoming	CPL	78 / 100	-		Pass	13-11-20
7	11250008	Paper 1	Technical General	CPL	72 / 100	22		Pass	26-08-20

Candidate will be seeing papers under five section namely:

- A. General
- B. Oral
- C. Technical General
- **D.** Technical Specific
- E. Technical Performance

	Paper Type	Paper	Technical Sul
8	Paper Type	Paper	Specific Airc
	Technical Specific	Paper 2	select
0	Paper Type	Paper	Avro 146: R J 70 A T R 42-320 A T R 72-500 Aeronca Super Chief Airbus A 300 Airbus A 300 B2/B4 Airbus A 300 B2/B4 Airbus A 300 B2/B4
	Technical Performance	Paper 3	Airbus A 310-300 Airbus A 320 Airbus A 320 Airbus A 330 American Champion Scout 8 B Ae-146 Avro R J B N -2 T Islander B N 2 Islander Basant H A 31 Beech 99 Beech Baron 58 P Beech Baron 58

	Paper Type	Paper	-select- Airbus A 300 B2 Airbus A 300 B4 Airbus A 300 B2/B4 Airbus A 310-300 Airbus A 320 Beeling B-737-200	
	Paper Type	Paper	Boeing B 737-300 Boeing B 737-400 Boeing B 737-400/500	
	Technical Specific	Paper 2	Boeing B 737-300/400/500 Boeing B 737-700/800 Boeing B 747-200	
			Boeing B 747-300 Boeing B 747 - 200/300 Boeing B 747 - 400 Domier D O 228-101	
	Paper Type	Paper	Domier D O 228-01 Fokker F - 27 - 500 H S 125-800 B	
	Technical Performance	Paper 3	select	*
	Submit			
Developed and Mai	Intained By NIELIT			

After making selection of desired papers (QPREF) candidate should submit his application

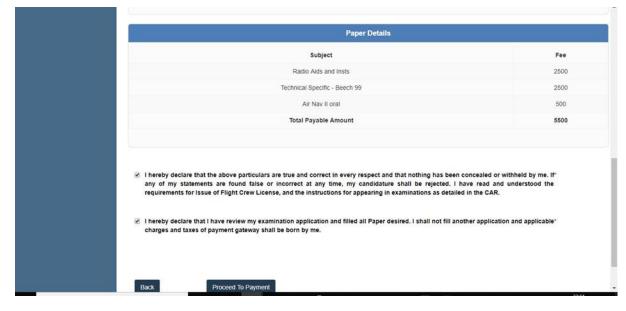
6	Paper Type	Paper	Technical Subject	
	Paper Type	Paper	Specific Aircraft	
2	Technical Specific		Airbus A 330	*
8	Paper Type	Paper DGCA	Performance Aircraft	
		Paper of	select	
1.00				
	Submit			
	Submit			
Developed an	Submit			
	nd Maintained By NIELIT	Paper	Technical Subject	
Developed an		Paper	Technical Subject	
	nd Maintained By NIELIT	Paper	Technical Subject	
1	nd Maintained By NIELIT	Paper Paper	Technical Subject Specific Aircraft	
	nd Maintained By NIELIT Paper Type Paper Type		Specific Aircraft	
1	nd Maintained By NIELIT Paper Type Paper Type Technical Specific	Paper cessfully recorded your application		•
	nd Maintained By NIELIT Paper Type Paper Type Technical Specific	Paper	Specific Aircraft	•
8	nd Maintained By NIELIT Paper Type Paper Type Tectinical Specific suc	Paper cessfully recorded your application	Specific Aircraft Beech 99	
	nd Maintained By NIELIT Paper Type Paper Type Technical Specific	Paper cessfully recorded your application for 3 QPREFst	Specific Aircraft	
8	nd Maintained By NIELIT Paper Type Paper Type Tectinical Specific suc	Paper cessfully recorded your application for 3 QPREFst	Specific Aircraft Beech 99	*
8 B	nd Maintained By NIELIT Paper Type Paper Type Technical Specific Paper Type	Paper cessfully recorded your application for 3 QPREFsI	Specific Aircraft Beech 99 Performance Aircraft	•
8 B	nd Maintained By NIELIT Paper Type Paper Type Technical Specific Paper Type	Paper cessfully recorded your application for 3 QPREFsI	Specific Aircraft Beech 99 Performance Aircraft	•
8 B	nd Maintained By NIELIT Paper Type Paper Type Technical Specific Paper Type	Paper cessfully recorded your application for 3 QPREFsI	Specific Aircraft Beech 99 Performance Aircraft	•
8 B	nd Maintained By NIELIT Paper Type Paper Type Technical Specific Paper Type	Paper cessfully recorded your application for 3 QPREFsI	Specific Aircraft Beech 99 Performance Aircraft	•
8 B	nd Maintained By NIELIT Paper Type Paper Type Technical Specific Paper Type	Paper cessfully recorded your application for 3 QPREFsI	Specific Aircraft Beech 99 Performance Aircraft	

## NOTE:

Candidate must select papers (QPREF) for which he is eligible. If during scrutiny registration details of candidate are found non eligible for any paper (QPREF) his application for that paper may not be accepted.

On submitting his selection candidate will be directed to review his application. Candidate will be allowed to fill only one application in any **examination session**. Candidate must ensure details shown on review page are correct before proceeding to payment page.

Session		Category Applying for		
Oct 2019 All		ATPL		
	Center C	Choice		
	Exam Center Choice		CENTER CHOICE	
Or	line Exam Center Choice 1		Bangalore	
Or	aline Exam Center Choice 2		Bhopal	
	Oral Exam Center Choice		Chennai	
	Paper D	etails		
	Subject			Fee
	Radio Aids and Insts			2500
	Technical Specific - Beech 99			2500
	Air Nav II oral			500
				5500



After Verifying the same and if satisfied, click on 'PROCEED TO PAYMENT'

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After successfully filling up the examination application form, the system will direct the candidate to payment gateway "**Bharatkosh**". Applicable total fee is to be paid through Govt Of India NTRP 'Bharatkosh' only, using through Net Banking or Credit Card or Debit Card

It is also advised to download the User Guide (https://bharatkosh.gov.in/pdf/UserGuideBharatkosh.pdf) and view the steps before making payments.

A nominal amount may be charged towards service charges/ applicable taxes (if any), by the bank in addition to the total fees to be paid for the applied Papers (QPREF).

For unsuccessful payment transaction from Bharatkosh, candidates are advised to wait at least 01 (one) hour before making a second attempt of payment

Subjec	t	Fee
Radio Alds an		
Technical Specific	Beech 99	
Redirecting to paym		
"Bharatkosh" Applicat taxes will be charged e shall be born by th TOTAL FEES PAY/	xtra (If any) and e candidate!	5500
I hereby declare that the above partic any of my statements are found it requirements for issue of Flight Crew License, and the instruct	id that nothing has been concealed or withheld re shall be rejected. I have read and under ons for appearing in examinations as detailed in the CAR.	
	and filled all Paper desired. I shall not fill another application and a	applicable"

After making successful application his/her application is submitted . Candidate should retain details shown on successful submission page.

Your Flight Crew submitted.	Examination	Application has b	een successfully	
For Session	:	Oct 2019 All		
Your Reference id is	:	P-E102019A0001		
	F	es Details		
Examination Applica	ation ID	p.	E102019A0001	
Computer Num	Computer Number		P-14449599	
Application Date			2018-11-05	
Fee Paid	Fee Paid		5500	
Bharatkosh Receipt	Number	PX05	11181111144306609	
Transaction Da	ate	201	8-11-05 23:11:14	
Transaction Sta	atus		Unknown	

After finalization of schedule of Examination, candidate will be able to down load admit card.

### NOTE:

1. Fee once submitted will not be refunded back / adjusted for the next or later Sessions under any circumstances including rejections. Further no communication in this regard shall be entertained by this office.

2. DGCA will not hold any responsibility for any unsuccessful transaction made through 'Bharatkosh'.

3. To avoid last minute surge in the software, candidates are advised to complete the online payment latest by 2300 hrs of the closing date. If any candidate makes payment after 2300 Hrs of closing date and the successful transaction information of same payment is received from Bharatkosh after 2359 hrs of closing date, then the same may not be considered valid by the software.

### Chapter 8 : On-Line-On-Demand Examination (OLODE)

After publication of "Public Notice" for the opening of Examination Portal, applicants can login to their account using the computer number as their login id for filling the examination form.

SHA DGCA		neral of Civil Aviation	Reading and
		Home About Us Help Desk Suggestions FAQs Contact Us USER MANUAL Examinations Oper	ator Login Officer I
	La	ogin Module	
	Notice Board for Pilot	Login	
Observed Oceanies, 1770, Ocean Encourse	2 of 2020, Candidate Eligibility and Schedule List	Email-ID/ Computer Number*	
		Enter Computer Number/Email-ID	
	1 of 2021, Candidate Eligibility and Schedule List	Password*	
New Delhi Center- ATPL Oral Exa	am 1 of 2021, Candidate Eligibility and Schedule List	Enter Password	
Schedule ATPL Oral Examination	1 of 2021 Session	Forgot Password Captcha	
Instructions to the candidates for	r Flight Crew Examination 1 of 2021 Session		
List of Venues and Venue Addres	is for FC Exam 1 of 2021 Session	7+8 Solubon Q	
Admitted List of Candidates for P	C Exam 1 of 2021 Session.	Login	
	New License Examination 1 of 2021 Session	NOTE: Candidate can login using their registered email id till the time of creation of Computer Number.	t a

## **Figure : Candidate Login**

- 1. Examination Form will only be available for the period as per the Public Notice.
- Before applying for examination, all candidates are advised to read carefully the Public Notice (including applicable Annexure) for the respective On-Line-On-Demand Examination (OLODE) Session.
- 3. In a particular session a candidate will be allowed to appear in only ONE SPECIFIC Aircraft (erstwhile known as Paper-II specific).
- 4. All the New Candidates who have applied for the Computer number or Old candidates those migrated to pariksha.dgca portal and applied for update of Profile for Photograph, signature, category, License Detail and Experience. The hard copy of their application (pdf generated through pariksha.dgca) along with requisite documents must reach Central Examination Organization, O/o Director General Of Civil Aviation, East Block-III, Level-III, R.K.Puram, New Delhi-110066, failing which the candidate will not be able to appear in relevant/desired examination/category/papers(QPREF).Old candidates must update photo and signature for consideration of their candidature in the examination.
- 5. Candidate is allowed to apply only once in a particular OLODE session.

6. Once examination application form is submitted successfully, no change/ alteration request will be entertained by CEO and fees will not be adjusted/ refunded under any circumstances.

Click on the 'Examination' tab and choose 'On Demand FC Examination Form'

MAHAJAN VARUN MU KESH	My Home Log Oct
Onine	
Registration Module	
ACTIVITY	
View Details	
Profile Update by Candidates	
Update Basic Details(Requires V erification)	
Examination	
Admit Card     FC Admit Card	
Generate Admit Card	
<ul> <li>On Demand FC Examination Form</li> </ul>	
Pilot Online Examination	
Application Form	
Password Change	
	Developed and Maintained By NIELIT

The following screen will appear. Candidate needs to select the active applicable session (For which portal is open), Category (as applicable) and Centre choice for examination from dropdown.

	•		
	Persona	I Details	
Candidate Name		Computer Number	
TEST		P-30000000X	
Applying for		Date of Birth	
CPL	~	18-08-2001	
	Photo and	Signature	
	Exam S	ession	
Session Code		Category Applying for	
On Demand 2021 FC Session OD7	~	CPL-Pilot Examination	
	Center	Choice	
Center choice			
New Delhi	•		
	Click here to proceed	For PAPER selection	
	Figure 4 On Domand EC Eva	mination Form input data	
	Figure : On Demand FC Exa	mination Form input data	
1 Day 2 Oct 20	001		
sue 1, Rev 3, Oct 20	JZ1		Page 49 of 5

Candidate should press button "<u>Click here to proceed for PAPER selection</u>" to get paper list. Candidates will be able to see papers under four sections namely:

- A. General
- B. Technical
- C. Technical Specific
- D. Technical Performance

	General and Technical exam				
	Paper Type	Paper	Subject	Select Slot	
0	General	002 Paper-1	Air Navigation	select v	
	General	003 Paper-2	Aviation Meteorology	select V	
8	General	004 Paper-3	Air Regulation	✓select 25/10/2021 14:00:00	
Total Checked: 1					
	Paper Type	Oral S	ubject	Select Slot	
	Paper Type	Paper	Technical Subject	Select Slot	
0	Technical	031 Paper 1	Technical General	select V	
	Paper Type Paper Specific Aircraft Select Slot				
0					
0	Technical Specific	Paper 2	select v	select V	
	Paper Type	Paper	Performance Aircraft	Select Slot	
0	Technical Performance	Paper 3	select v	select V	

#### **Paper Selection**

Candidate has to select the examination(s) that She/ He wishes to appear for and select one of the available slots from the drop down list. After making selection of desired papers (QPREF) candidate can submit her/his application.

Paper Type		Grat Subject
Рарес Туре	Paper	Technical Subject
	031 Paper 1	
Paper Type	successfully recorded your application for 1 Papersi	Specific Aircraft
Paper Type	Paper	Performance Aircraft

# Figure : Successful submission of application

### NOTE:

- Candidate must select papers (QPREF) for which she/ he is eligible.
- If during scrutiny registration details of candidate are found non eligible for any paper (QPREF) his application for that paper may not be accepted.
- On submitting her/ his selection, candidate will be prompted to review the application.
- Candidate will be allowed to fill only one application in any examination session.
- Candidate must ensure details shown on review page are correct before proceeding to payment page.

		Persona			
itle	First Name	Middle Name		L	ast Name
Mr	TEST	Enter Middle Nam	e as per 10th certificate.		TEST
lother's Name			Father's/Guardians Name		
TEST			TEST		
ender	Mobile Number		Date of Birth (As per 10th board	certificate)	
Male	X00000000X	18-08-2001			
ationality	Aadhar Number	Aadhar Number Email ID			
INDIA	× X00000000000 ×		test@gmail.com		
		Exam S	ession		
ession			Category Applying for		
On Demand 2021 FC 8	Session OD7		CPL		
		Center	Choice		
	Exam Center Choice		CENTER CHOICE		
	Online Exam Center Choic	26.1			New Delhi
		Paper	Details		
	Subject	Fee		S	Selected Slot
	Air Regulation	5000		Date 25-10	0-2021 , Time 14:00:00
	Total Payable Amount	5000			
I hereby declare that	t the above particulars are true and correct in every e shall be rejected. I have read and understood the rec				

### Figure : Proceed to Payment

After verifying the details, click on 'PROCEED TO PAYMENT'.

As per applicable rule, Fees is to be paid online @ Rs.5000/- per Examination Paper (QPREF) and @ Rs.500/- per Oral Paper (Applicable for 2nd and 3rd attempt Oral only).

After successfully filling up the examination application form, the system will direct the candidate to the payment gateway '**Bharatkosh**'. Applicable total fee is to be paid through Govt of India NTRP '**Bharatkosh**' only, using Net Banking/ Credit Card/ Debit Card.

It is also advised to download the User Guide https://bharatkosh.gov.in/pdf/UserGuideBharatkosh.pdf) and view the steps before making

payments. A nominal amount may be charged towards service charges/ applicable taxes (if any) by the bank in addition to the total fees to be paid for the applied Papers (QPREF).

For unsuccessful payment transaction from Bharatkosh, candidates are advised to wait at least **01 (one) hour** before making a second attempt of payment.

Exam Ce	nter Choice	CENTER CHOICE
Oral Exam-		
Subject	Fee:	Selected Slot
Total Payable Amount	Redirecting to payment Gateway "Bharatkosh", Applicable charges and	
	taxes will be charged extra (if any) and	
	shall be born by the candidate! TOTAL FEES PAYABLE: 5000	
	ок	
I hereby declare that the above particulars are true and correct is candidature shall be rejected. I have read and understood the require		heid by me. If any of my statements are found failse or incorrect at any time, my r appearing in examinations as detailed in the CAR.
I hereby declare that I have review my examination application and to	filled all Paper desired. I shall not fill another application and ap-	plicable charges and taxes of payment gateway shall be born by me.
I understand that successfully applying for above examination d circumstance.	ces not guarantee the conduction of the examination for me	by DGCA. Examination may be rescheduled or cancelled in case of unforeseen
Back Proceed To Payment		

### Figure : Redirecting to Payment Gateway- Bharatkosh

After successful payment his/her application is submitted. Candidate should retain details shown on subsequent submission page as shown below

	Your Flight Crew Examination submitted.	Application has been successfully	
	For Session :	Oct 2019 All	
· · · · · · · · · · · · · · · · · · ·	Your Reference id is :	P-E102019A0001	
	Fe	es Details	
	Examination Application ID	P-E102019A0001	
	Computer Number	P-14449599	
	Application Date	2018-11-05	
	Fee Paid	5500	
	Bharatikosh Receipt Number	PX0511181111144306609	
	Transaction Date	2018-11-05 23:11:14	
	Transaction Status	Unknown	
Developed	and Maintained By NIELIT		

### Figure :Successful submission of application

After finalization of Examination schedule, candidate will be able to down load Admit Card.

### NOTE:

- 1. Fee once submitted will not be refunded back / adjusted for the next or later Sessions under any circumstances including rejections. Further no communication in this regard shall be entertained by this office.
- 2. DGCA will not hold any responsibility for any unsuccessful transaction made through 'Bharatkosh'.
- 3. To avoid last minute surge in the software, candidates are advised to complete the online payment latest by 23:00 hrs of the closing date. If any candidate makes payment after 23:00Hrs of closing date and the successful transaction information of same payment is received from Bharatkosh after 23:59 hrs of closing date, then the same may not be considered valid by the software.

# ANNEXURE: A

### INFORMATION REQUIRED FOR OBTAINING SECURITY CLEARANCE

(Foreign Nationals & OCI / PIO Card holders – for allotment of Pilot CandidateComputer Number)

- 1) Name in full:
- 2) Nationality:
- 3) Father's name in full:
- 4) Qualification:
- 5) Date of Birth:
- 6) Place and Country of Birth:
- 7) Present address in India:
- 8) E-mail address:
- 9) Home address (abroad):
- 10) Permanent Address if any, other than given at Para 7 above

11) Passport No. Date of Issue: DD / MMM / YYYY /, Validity: DD / MMM / YYYY /

12) OCI / PIO Document No.: Date of Issue: DD / MMM / YYYY /, Validity: DD / MMM / YYYY /

13) Indian Visa No.: Date of Issue: DD / MMM / YYYY /, Validity: DD / MMM / YYYY /

Place/Country of issue:

Place/Country of issue:

Place/Country of issue:

14) Present Occupation if any with name and address of the employer (if employed):

15) Duration of stay abroad:

16) Any other relevant information:

Place: Signature of the applicant

Date :

**Note:** Attested copy of documents in support of details given at Point 4, 7, 9, 10, 11, 12 &13 are to be submitted along with this form. This form along with supporting documents must be submitted to The Director of Airworthiness, CEO, O/o DGCA, East Block – III, R K Puram, New Delhi-110066 by Speed /Registered Post Only.

Issue 1, Rev 3, Oct 2021

Affix recent Color Photograph of 45mm X 35mm size with White background. The Face must be of 35mm height & 25mm width.