

INSTRUCTIONS

AME Type Examination Dtd. 12 .09.2019

Subject: Instruction to the ADMITTED candidates for appearing in Type Examination

1. Candidates must follow all instructions from the Supervisor (Controller of Examination/ Supervisor / Invigilator). Any candidate who does not follow such instructions, will be treated as unfair means and their examination may be invalidated. Non-compliance with the Supervisor's directions may also result in suspension from AME Type examinations
2. The entry of Candidates to the venue will be closed 30 minutes prior to the scheduled start time of the examination. However candidates are advised to be seated in their respective seat at least 15 minutes prior to the scheduled start time of examination.
3. Candidates are required to produce any one of the following in original as a proof of identity of the particular Session.
 - a) Passport
 - b) Airport entry card – issued by BCAS
 - c) UID / AADHAR
 - d) Voter ID
 - e) Defense Identity Card in the case of Defense Personnel
 - f) Dependent Card issued by Defense Organisation
 - g) Ration Card if, candidate's Photograph is printed therein
 - h) Pass certificate / Mark List of 10th, 10+2, Diploma, Degree issued by recognized Board University wherein the photograph of the candidate printed and clearly visible
 - i) Central / State Govt. Health Cards with photograph of the candidate printed therein
4. The followings are NOT PERMITTED in the examination hall .
 - a) Any electronic gadget such as Calculators, Cell phones Electronic diaries or any other electronic device.
 - b) Any type of WRIST WATCH/ WRIST BAND.
 - c) Recording or any type of photographic devices.
 - d) Listening devices.
 - e) Pagers, pen scanners or multimedia devices.
 - f) Any other communication devices. DGCA will not make any provision to keep them in safe custody and candidates themselves are responsible for safety of their belongings.
5. Breaks for nature's call are permitted only after 30 min. of start of examination. Only one candidate may take a break at any given time. However, no candidates will be allowed for nature's call during the last 15 Minutes of the examination.
6. For any query, candidate is required to raise their hand to draw the invigilator's attention. The candidate may then explain the matter in a quiet and non-disruptive manner.

7. Abusive behavior in exam centers will not be tolerated. Any candidate in breach of this will be asked to leave the exam room immediately and will forfeit all exam fees paid. This may also result in suspension of sitting further exams.

8. The candidate must indicate examination completion to the invigilators by raising a hand and remain seated until the invigilator gives clearance to leave the examination hall. Before leaving the hall, candidate must sign the Attendance Sheet, failing which the examination may be treated null and void.

9. Candidates, who try to misbehave or use unfair means in the examination venue, shall be expelled from the examination venue. They shall further be liable for disqualification in all the subjects and debarred temporarily or permanently / withheld or Not Evaluated.

10. Example of unfair means shall constitute but not limited to as follows:-

- a)** Copy or attempt to copy other candidates answer or helping others to copy the answer.
- b)** Copying or attempting to copy from the un-authorized written material possessed by a candidate.
- c)** Consulting other candidates, individuals through speech or sign or sound in the examination venue or outside the venue.
- d)** Creating a disturbance.
- e)** Attempting to appear in the exam for someone else & arranging someone else to appear on behalf of self – Impersonation.
- f)** Giving or receiving assistance of any kind.
- g)** Using prohibited aids, items not allowed as listed in para 4 above.
- h)** Attempting to transfer exam questions and / or responses (in any format) from the examination room.
- i)** Writing irrelevant matter including obscene language on answer sheets / objection slips / reproducing questions from the question paper.
- j)** Attempting to remove any paper from the exam room.
- k)** Leaving the exam room without permission.
- l)** Failing to follow exam Supervisor's / Invigilator direction.
- m)** Manhandling of Supervisor / Invigilator & Centre Staff.

11. Candidate will be allowed only in the allotted paper as per Admitted List. No request will be entertained by CEO for change in allotted paper.